

**State Of Illinois**  
**State Use Committee Meeting**  
**Minutes**  
**June 20, 2012**

Video Conferencing sites:

SIU-C	CMS	CMS	IDOT
Morris Library 184-A Carbondale, IL	Room 500 ½ Springfield, IL	JRTC, Room 9-036 Chicago	Room 120 Springfield

**I. Call to Order**

Chairman Roberts welcomed everyone and called the meeting to order at 1:30 P.M.

**II. Roll Call**

Present at the meeting were the following members: (see attached)

Sharla Roberts  
Richard W. Gloede  
Christine M. Dickey  
Daniel A. Strick  
Seymour Bryson in Carbondale

**III. Approval of the Minutes of the May 9, 2012 Meeting**

Jeremy Bliss, State Use Manager stated there was a quorum present. He called for a motion to approve the Minutes from the May 9, 2012 meeting

Motion to Approve: Member Gloede

Motion to second: Member Bryson

Jeremy Bliss announced that the minutes were approved as written.

**V. Review of and Vote on Proposed Contracts (see attachment for list of contracts)**

All contracts for vote were read aloud by Corrie Smith

Motion: To approve all contracts Member Gloede

Motion: To second Member Strick

Jeremy Bliss mentioned that Bridgeway has a contract with the Illinois Department of Revenue for data entry service, and there was an error in the contract regarding billing. The contract should have reflected a price per 1000 keystrokes. An amendment to the contracts has been completed. Jeremy asked the Committee if there were any questions or concerns regarding this change. No Committee member objected.

Member Roberts asked if data entry is one of the 64 categories in the Small Business Set Aside Program.

Jeremy Bliss responded that it was.

Member Roberts asked Jeremy Bliss to develop a list of categories that would be beneficial for the State Use Program and the 5 Year Plan.

**VI. Future Meeting Dates:**  
**Tuesday, July 25, 2012 at 1 P.M.**

**VII. Adjournment**  
Chairman Roberts called for motion to adjourn

**Motion:** To adjourn was made by Member Gloede

**Motion:** To Second by Member Dickey

Chairman Roberts announced the motion to adjourn was unanimously approved and adjourned the Meeting at 2:00 P.M.